

PERSONAL DATA COMPLAINT FORM

You can use this form to submit a complaint to us about how we (the “Organisation”) have handled your personal data or your data rights.

When we refer to 'personal data' we mean any information that contains your name or anything that can identify you or another living individual.

This form should only be used for complaints directly relating to data protection matters.

Name:	
Telephone number:	
Email:	
Address:	
<p>By completing this form, you are making a complaint against T&L Sugars Limited (the “Organisation”) under the Data (Use and Access) Act 2025.</p>	
Relationship with the Organisation:	
<p>What is your Complaint about (tick all that are relevant)?</p> <ul style="list-style-type: none"> <input type="radio"/> DSAR <input type="radio"/> Individual Rights <input type="radio"/> Privacy Notice <input type="radio"/> Sharing/disclosure of data <input type="radio"/> Retention <input type="radio"/> General personal data handling <input type="radio"/> Personal data breach <input type="radio"/> Not keeping information secure <input type="radio"/> Inaccurate/Incomplete information <input type="radio"/> Something else 	

Short Summary of Complaint (and any relevant dates):

Personal Data Affected:

Impact:

Desired Outcome:

By signing below, you indicate that you are the individual named above.

We may need to contact you for further identifying information before responding to your complaint.

You may submit Complaint on behalf of someone else on the condition that you provide evidence that you are authorised to act on their behalf.

Please return this form to DPO@asr-group.com. You may also submit supporting evidence.

Please allow 30 days for a reply.

Data subject's signature:

Date: